

## Sharing Information

We aim to work closely together with you to support and safeguard our pupils. Staff will normally share any worries or concerns with Parents and Carers. If a child makes a disclosure or if there are other concerns that a child is being neglected or abused, we are required to share this information with Children's Social Care. There are sometimes occasions when we are advised by Children's Services to leave the information with them for assessment without informing Parents and Carers.

School will make sure that all

## Complaints/allegations against staff

concerns or accusations against staff are heard and investigated. Parents or Carers can contact the Headteacher or Chair of Governors. However if unfounded and malicious accusations are made against staff, this will be taken seriously.



If you are worried about your child or any pupil in school please speak to one of our Designated Persons for Safeguarding. They are:

Charles Parfitt  
Karen Houghton  
Jackie Murray  
Kathy Hughes  
Denise Samuels

## Keeping Children Safe at Alma Park - a guide to our Safeguarding Policy



Alma Park Primary School  
Errwood Road  
Levenshulme  
Manchester  
M19 2PF  
0161 224 8789  
[admin@almapark.manchester.sch.uk](mailto:admin@almapark.manchester.sch.uk)



# Safeguarding

## Promoting Partnership With Parents and Carers

Alma Park Primary School and the Local Authority are committed to safeguarding children and young people.

We aim to work in partnership with Parents and Carers to provide a safe, secure and happy learning environment.



We do however have a duty of care to address any issues of neglect or abuse.

### Our Aims are to ensure that:

- all children, staff and visitors are safe
- all adults and pupils take responsibility for their actions
- any concerns are dealt with consistently and in line with school policies

### We will achieve this by:

- following school policies including those for Safeguarding, Medical Conditions, Health and Safety, Whistleblowing, Promoting Positive Behaviours and Equality
- following safer recruitment best practice when appointing staff
- ensuring that all staff have had necessary clearance to work with children
- ensuring all staff receive regular Safeguarding training and know what to do if they are worried about a pupil or the behaviour of a colleague
- ensuring that appropriate risk assessments are in place both on and off the school premises
- ensuring that appropriate records are kept of Safeguarding or Child Protection Concerns or allegations
- Listening to what pupils and their families tell us

### How you can help

Please let school know if your child has an accident outside school especially if there are cuts and bruises.

Please let school know of any changes in circumstances at home that might affect your child's behaviour.

Please attend any meetings school may call to discuss your child.

Please ensure your child arrives on time at 8.50 a.m., every day, and goes straight to their own class.

Please collect your child promptly from school at the end of the day or if we let you know that they have become unwell.

Please understand that sometimes we may need to speak to Children's Social Care before yourselves if we are worried about a child's wellbeing or safety.

### Thank you for your support

